



BANGLADESH UNIVERSITY

15/1, Iqbal Road, Mohammadpur, Dhaka-1207

Phone: 01755559301, 01755559327, 01755511975, 01755511974, 01755511964

E-mail: buconvocation2017@gmail.com, Website: www.bu.edu.bd

SL. No:

Convocation Registration Form (Office Copy)

Recent Passport
Size Photograph of
student to be
pasted with glue

Registration Fee: TK 2,000/- (two thousand only)

Name of the Bank and Branch:

Bank Slip No (if any): Date of Deposition:

1. Name of the Student:
(In Block Letter, Same spelling as SSC)

2. Student's ID:

1 st Degree Bachelor or Master (for which registration is required)													
2 nd degree (Master/ Bachelor, if any)													

3. Father's Name:

4. Mother's Name:

5. Name of the Program(s):.....

Batch(s): Major (if any):

6. Enrollment Semester(s) with Year:

7. Completion Semester(s) with Year:

8. SL. No. of Provisional Certificate: 9. CGPA Earned:

10. Student's NID or Birth Certificate No:.....

11. Permanent Address:

12. Present Address:

Cell No: E-mail:

Signature of the Student

Date:



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E-mail: buconvocation2017@gmail.com, Website: www.bu.edu.bd

SL. No:

Convocation Registration Confirmation Slip
(Student's Copy)

Recent Passport
Size Photograph of
student to be
pasted with glue

Name of the Student:

Student's ID:

1 st Degree: Bachelor or Master (for which registration is required)													
2 nd Degree: Master or Bachelor (if any)													

Program(s): Batch(s):

Cell No.:

Registrar
Bangladesh University

Instructions:

01. The student is required to preserve this Slip and show (as and when necessary) until withdrawing the Original Certificate.
02. Registration Fee to be deposited in Bangladesh University **Convocation A/C No: 4422202000589, Sonali Bank Limited, Mohammadpur Bazar Branch.**
03. **'Original Copy of Bank Slip'** of Convocation Registration Fee, photocopy of Provisional Certificate, Transcript and NID must be submitted along with the Convocation Registration Form. In addition to that 01 (one) photograph each to be pasted on the Convocation Registration Form and Convocation **'Registration Confirmation Slip'** and 02 (two) additional photographs of student to be submitted.
04. **Provisional Certificate (not photocopy) must be submitted at the time of receiving the Original Certificate. Otherwise Original Certificate will not be provided.**
05. **Attendance** in the Convocation Rehearsal is compulsory.
06. The Gown and Cap provided by the University must be returned before taking the Original Certificate.
07. In case, student lost/damaged the Gown and Cap, he/she will have to pay **Tk. 5,000/-** (Five Thousand Taka Only) as demerge charge.
08. Students who hold **'Double Degree'** are required to fill-up the **'2nd Degree Portion'** in both side on the same Registration Form. They are also required to pay the same amount of **TK 2,000/-** (two thousand only) and submit one Bank Slip along with the other particulars mentioned above.
09. Students can also apply through online (www.bu.edu.bd) by attaching the scanned copies of **'Bank Slip, Provisional Certificate(s), Transcript(s), Photographs and NID'**. After getting the email confirmation (**'Registration Confirmation Slip'** will be sent by e-mail), the student or his/her authorized representative must collect the **'Registration Confirmation Slip'** from BU campus physically by submitting Original Copy of 'Bank Slip, Photocopy of Provisional Certificate(s) & Transcript(s), NID and Photographs'.